**VILLAGE OF CHAMBERS**

**BOARD OF TRUSTEES MEETING MINUTES**

**AUGUST 21, 2024**

The Village Board of Trustees of Chambers, Nebraska met in a regular session at the Chambers Community Center. On the roll call the following Trustees were present: Chairperson Rowse, Trustee Metschke, Trustee Grubb, Trustee Tracy, and Trustee Waldo. Also present were Marty Larson, Brady Baker, Jo Harkins, Roxanne Rustemeyer, Vicki Tomjack, and Shelly Dankert . The meeting was published pursuant to Section 84-141 R.R.s 1943. Chairperson Rowse announced that a current copy of the Open Meetings Act is available with the Village Clerk or Trustees.

The meeting was called to order by Chairperson Rowse at 6:30 pm.

Motion made by Trustee Waldo to approve the July 2024 meeting minutes and second by Trustee Metschke. All in favor – 0 Nay. Motion carried.

Motion made by Trustee Grubb and seconded by Trustee Metschke to approve the August 2024 Treasurers Report. All in favor – 0 nay. Motion carried.

Motion made by Trustee Tracy and seconded by Trustee Waldo to approve the August 2024 Claims Report. All in favor – 0 Nay. Motion carried.

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|  |  | VILLAGE OF CHAMBERS AUGUST 2024 CLAIMS REPORT |  |
|  |  |  |  |  |
| Num | Date | Name | Account |  Paid Amount  |
|   |   | PAYROLL |   |  $ (7,431.23) |
| 7959 | 08/01/2024 | NE Public Health Environment Laboratories | 54035 · Professional Services |  $ (30.00) |
| 7960 | 08/21/2024 | Strubel, Larry | 51105 · Salaries/Wages |  $ (100.00) |
| 7961 | 08/21/2024 | Niobrara Valley Electric | 51115 · Utilities |  $ (2,051.02) |
| 7962 | 08/21/2024 | Village Market | 54045 · Water Improvements |  $ (69.99) |
| 7963 | 08/21/2024 | VIAERO WIRELESS | 51015 · Utilities |  $ (213.20) |
| 7964 | 08/21/2024 | US CELLULAR | 51000 · General Fund Expenses |  $ (98.98) |
| 7965 | 08/21/2024 | JEO Consulting Group, Inc. | 54035 · Professional Services |  $ (450.00) |
| 7966 | 08/21/2024 | Emme Sand & Gravel | 53000 · Street Fund Expenses |  $ (1,275.11) |
| 7967 | 08/21/2024 | K & M Telephone Co. | 51015 · Utilities |  $ (211.49) |
| 7968 | 08/21/2024 | McNally Law Office | 51025 · Printing & Publishing |  $ (150.00) |
| 7969 | 08/21/2024 | One Office Solution | 51000 · General Fund Expenses |  $ (57.19) |
| 7970 | 08/21/2024 | ONEILL FAMILY PHARMACY | 54040 · Other Expense |  $ (27.54) |
| 7971 | 08/21/2024 | Green's Service | 51030 · Repairs & Maintenance |  $ (562.35) |
| 7972 | 08/21/2024 | Midwest Laboratories, Inc. | 52040 · Other Expense |  $ (86.50) |
| 7973 | 08/21/2024 | LNM - UTILITIES SECTION | 51300 · Sanitation Expenses |  $ (400.00) |
| 7974 | 08/21/2024 | League of Nebraska Municpalities | 53035 · Professional Services |  $ (565.00) |
| 7975 | 08/21/2024 | Bomgaars | 53020 · Supplies |  $ (180.24) |
| 7976 | 08/21/2024 | SHELLY ROSS, HOLT COUNTY TREASURER | 51040 · Other Expense |  $ (1,195.55) |
| 7977 | 08/21/2024 | THE SANDHILLS TIES | 51025 · Printing & Publishing |  $ (125.00) |
| 7978 | 08/21/2024 | SIX STAR SANITATION | 53045 · Street Improvements |  $ (3,821.00) |
| 7979 | 08/21/2024 | Lincoln Winwater Works | 54030 · Repairs & Maintenance |  $ (255.60) |
| 7980 | 08/21/2024 | DUTTON LAINSON COMPANY | 54000 · Water Fund Expenses |  $ (3,893.22) |
| 7981 | 08/21/2024 | RUMFOLA SALES & SERVICE LLC | 52030 · Repairs & Maintenance |  $ (1,910.22) |
| 7982 | 08/21/2024 | APPLIED CONNECTIVE TECHNOLOGIES | 51035 · Professional Services |  $ (702.12) |
| 7983 | 08/21/2024 | NE Public Health Environment Laboratories | 54035 · Professional Services |  $ (68.00) |
| 7984 | 08/21/2024 | VILLAGE OF STUART (1/2) | 53045 · Street Improvements |  $ (15,075.38) |
| 7985 | 08/21/2024 | Chambers Account 100909 | 41000 · General Fund Revenue |  $ (4,000.00) |
| 7986 | 08/21/2024 | TRANSFER TO USDA RESERVE SAVINGS | USDA Reserve Savings |  $ (3,632.33) |
| 7987 | 08/21/2024 | TRANSFER TO USDA RESERVE SAVINGS | USDA Reserve Savings |  $ (3,000.00) |
|   |   | TOTAL |   |  $ (51,638.26) |

Discussion regarding how the rates are determined by Village Board – great question by Roxanne Rustemeyer, Vicki Tomjack, and Shelly Dankert. The BOD members explained that during the months of January, February, and March of each year, the water usage for each customer is tracked and then averaged to obtain the appropriate the rates for the following fiscal year of each household regarding the sewer usage. Each household is then assessed that amount until the following next year review. The rates are then raised or lowered by the amount of expenses of the previous years to keep the Village in compliance with all village ordinances and state and federal regulations.

 The water amount is raised or lowered by reviewing the amount of expenses that are/will occur to keep the water system/tower safe and to keep it in accordance with all applicable requirements of state and federal regulations. This is all required by the USDA with whom we have the original loan. This information is reviewed and recommended by the professional staff at the Nebraska Rural Water Association that is accepted by the USDA. The garbage rates are the actual rates that are charged by Six Star plus a nominal administration fee.

Discussion regarding the grant for the Village Civil Defense Siren. The agent at the USDA has advised the clerk that there is no emergency funding available currently. When the clerk questioned when funds may be available, we were advised that it would be after the federal fiscal year ends in October, however, the USDA is expecting that there will be continuing resolutions due to this being an election year and that it could be as late as January 2025 to actually receive the funding.

Discussion regarding meter replacement if damage is due to customer negligence. The BOD advised the clerk to discuss this with the Village attorney to add an additional ordinance for this purpose. Motion made by Trustee Tracy and seconded by Trustee Metschke to approve the new ordinance.

Discussion regarding mowing ditches within the incorporated area of the Village. The clerk was advised to talk to the Village attorney regarding the state status of who is responsible for what areas. The clerk will report on that at the next meeting.

Motion made by Trustee Waldo and seconded by Trustee Metschke to adjourn the meeting at 7:50pm.

Respectfully submitted,

Jo Harkins, Village Clerk